

**REGULATION OF FINAL EXAM IN PHARMACOLOGY FOR 3RD YEAR DENTISTRY STUDENTS
AND IN PHARMACOLOGY AND TOXICOLOGY FOR 3RD YEAR MEDICAL STUDENTS**

1. When you receive the answer cards please don't write any comments on the front of them or next to answers, don't bend cards.
2. On the top of the answer card write your name in legible way – check carefully if the printed name and the index number is correct.
3. Turn off all your mobiles and smartwatches and place them in the plastic bag with your index number which you receive with the answer card, later place the bag on the teachers' desk. During the exam it will be checked if mobiles are turned off and deposited on the desk. If any mobile or smartwatch is found the Student finishes the exam immediately with negative mark independent if it was on or off. The same concerns any other form of cheating. According to the University Regulation all episodes of cheating will be reported to Disciplinary Commission that will decide about further penalties.
4. Just after you receive the test please write your name (legible) and index number on the last blank page. Do NOT turn you test until it is not allowed by the teacher.
5. After you see your tests please check if you have 5 printed pages with 100 question and if on every page you have the same version.
6. Please immediately mark the version number on the answer card in a way shown on the answer card.
7. You may write on the test, but ONLY your answer card will be checked. You need about 10-15 minutes to fill answer card – please control time, we also will remind you about time.
8. Mark final answer in the way shown on the answer card with attached pens. Do not use during exam your own pens, pencils etc.
9. Please look carefully how to change incorrect answer, but any correction prolong time needed to check the exam and the results will be later. Sign you changes next to the answer.
10. No answer or two marked answer give 0 points for this question.
11. Exam take 2 hours – 120 minutes and has 100 multiple choice questions. When teacher announces the end of the exam all Students finish writing answers on the answer card and put the answer with the test on the table with blank page up. If not, the answer card will be not checked what is equal to negative mark from the exam.
12. We do NOT discuss about questions during the test. If you think that the question is incorrect during the exam (and ONLY) you may write on the back of the answer card your comment to the question (version, question number and shortly what is incorrect). It will be checked later, and proper decisions will be taken.
13. Results will be announced within 3 working days.
14. During the exam Students are not allowed to go leave classroom – it is equal to ending the exam.

Good luck.

date, index number and legible signature

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