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| **Syllabus 2020/2021**  **training cycle: 2020-2025** | | | | | | | | | | | | | | | | | | |
| **Description of the course** | | | | | | | | | | | | | | | | | | |
| **Module/Course** | | | | | Library training | | | | | | | | | | | | | |
| **Faculty** | | | | | Faculty of Dentistry | | | | | | | | | | | | | |
| **Major** | | | | | Dentistry | | | | | | | | | | | | | |
| **Specialties** | | | | |  | | | | | | | | | | | | | |
| **Level of studies** | | | | | Uniform magister studies **X**\*  1st degree studies  2nd degree studies  3rd degree studies  postgraduate studies | | | | | | | | | | | | | |
| **Form of studies** | | | | | **X** full-time part-time | | | | | | | | | | | | | |
| **Year of studies** | | | | |  | | | | | | | **Semester** | | **X** Winter  Summer | | | | |
| **Type of course** | | | | | **X** obligatory  limited choice  free choice / elective | | | | | | | | | | | | | |
| **Course** | | | | | major **X** basic | | | | | | | | | | | | | |
| **Language of instruction** | | | | | Polish **X** English other | | | | | | | | | | | | | |
| \* mark with an **X** | | | | | | | | | | | | | | | | | | |
| **Number of hours** | | | | | | | | | | | | | | | | | | |
| Form of education | | | | | | | | | | | | | | | | | | |
| Unit teaching the course | | | Lectures (L) | Seminars (SE) | | Auditorium classes (AC) | Major Classes – not clinical (MC) | Clinical Classes (CC) | Laboratory Classes (LC) | Classes in Simulated Conditions (CSC) | Practical Classes with Patient (PCP) | Specialist Classes – magister studies (SCM) | Foreign language Course (FLC) | Physical Education obligatory (PE) | Vocational Practice (VP) | | Self-Study (Student's own work) | E-learning (EL) |
| **Winter Semester** | | | | | | | | | | | | | | | | | | |
|  | | |  |  | |  |  |  |  |  |  |  |  |  |  | |  | **5** |
|  | | |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |
| **Summer Semester** | | | | | | | | | | | | | | | | | | |
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| **TOTAL per year:** | | | | | | | | | | | | | | | | | | |
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| **Educational objectives** (max. 6 items)  1. Learning about structure, organization and functioning of library and information system, the Library resources, licensed material, rules that need to be adhered to library services.  2. Knowing how to find information and resources on the Library website.  3. Introduction to basic terms and concepts of bibliology, bibliography such as catalogue, document type, record description, publication type, bibliography.  4. Search skills and ability to retrieve information from online catalogues using various search criteria, search strategies.  5. Introduction to various types of traditional and electronic sources of information, bibliographic sources. | | | | | | | | | | | | | | | | | | |
| **Education result matrix for module/course in relation to verification methods of the intended education result and the type of class** | | | | | | | | | | | | | | | | | | |
| Number of course education result | | Number of major education result | | | Student who completes the module/course knows/is able to | | | | | | | Methods of verification of intended education results (forming and summarising) | | | | Form of didactic class  *\*\*enter the abbreviation* | | |
| **W 01** | | **D.U15** | | | Student knows library website as main source of information about library resources, services, rules. | | | | | | | Questions verifying students familiarity with the library website, guidelines, rules. | | | | EL | | |
| **W 02** | | **D.U15** | | | Student knows basic bibliographic, library terms and concepts, basic electronic and traditional the Library. | | | | | | | Questions about terminology and types of sources. | | | | EL | | |
| **W 03** | | **D.U15** | | | Student knows various search methods of computer catalogues, search strategies. | | | | | | | Questions about search strategies of computer catalogues. | | | | EL | | |
| **W 04** | | **D.U15** | | | Student knows e-books,  e-journals collections and platforms. | | | | | | | Test of familiarity with available resources. | | | | EL | | |
| **U 01** | | **D.U14** | | | Student is aware what information is relevant to him/her and how to retrieve it. | | | | | | | Testing students ability to select relevant resources and make adequate queries. | | | | EL | | |
| **U 02** | | **D.U15** | | | Student knows how to use electronic catalogues, find didactic material. | | | | | | | Testing students skills of searching online. | | | | EL | | |
| **U 03** | | **D.U15** | | | Student is able to use electronic resources and search services, tools in the process of learning. | | | | | | | Questions about ability to retrieve information relevant to needs. | | | | EL | | |
| **K 01** | | **D.U14** | | | Student is creative in the process of learning. | | | | | | | Test score analysis and assessment of student’s  independence and creativity in using didactic materials. | | | | EL | | |
| **K 02** | | **D.U14** | | | Users recognize their educational needs and are able to meet those needs when using resources of scientific information. | | | | | | | Users form and express opinions about the courses available to them. | | | | EL | | |
| \*\* L - lecture; SE - seminar; AC – auditorium classes; MC – major classes (non-clinical); CC – clinical classes; LC – laboratory classes; SCM – specialist classes (magister studies); CSC – classes in simulated conditions; FLC – foreign language course; PCP practical classes with patient; PE – physical education (obligatory); VP – vocational practice; SS – self-study, EL – E-learning . | | | | | | | | | | | | | | | | | | |
| Please mark on scale 1-5 how the above effects place your classes in the following categories: communication of knowledge, skills or forming attitudes:  Knowledge: ++  Skills: +++  Social competences: + | | | | | | | | | | | | | | | | | | |
| **Student's amount of work (balance of ECTS points)** | | | | | | | | | | | | | | | | | | |
| **Student's workload**  (class participation, activity, preparation, etc.) | | | | | | | | | | | | **Student Workload (h)** | | | | | | |
| 1. Contact hours: | | | | | | | | | | | | 5 | | | | | | |
| 2. Student's own work (self-study): | | | | | | | | | | | | 1,5 | | | | | | |
| Total student's workload | | | | | | | | | | | | 6,5 | | | | | | |
| **ECTS points for module/course** | | | | | | | | | | | | 0,5 | | | | | | |
| Comments | | | | | | | | | | | |  | | | | | | |
| **Content of classes** (please enter topic words of specific classes divided into their didactic form and remember how it is translated to intended educational effects) | | | | | | | | | | | | | | | | | | |
| **Lectures** | | | | | | | | | | | | | | | | | | |
| **Seminars**  Subject topics: The Library website, library information system, holdings, e-resources, services, basic bibliographic terms and library concepts, localization of documents, computer catalogues, search methods of computer catalogues, retrieving information from traditional and electronic sources. | | | | | | | | | | | | | | | | | | |
| **Practical classes** | | | | | | | | | | | | | | | | | | |
| **Other** | | | | | | | | | | | | | | | | | | |
| **Basic literature** (list according to importance, no more than 3 items)  1. Didactic materials available in the e-course “Library training” on the Library’s website bg.umed.wroc.pl/szkolenia/szkolenie\_biblioteczne/eng/.  2. Resources available on the Library’s website bg.umed.wroc.pl/eng/.  3. Educational tools that are part of catalogues, bibliographic and full-text services subscribed by the Library (helps, tutorials).  **Additional literature and other materials** (no more than 3 items)  Lack of additional literature. | | | | | | | | | | | | | | | | | | |
| **Preliminary conditions** (minimum requirements to be met by the student before starting the module/course)  Lack of preliminary conditions. | | | | | | | | | | | | | | | | | | |
| **Conditions to receive credit for the course** (specify the form and conditions of receiving credit for classes included in the module/course, admission terms to final theoretical or practical examination, its form and requirements to be med by the student to pass it and criteria for specific grades)  IMPORTANT! Class attendance cannot be a condition for passing the subject. | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| **Grade:** | | | **Criteria** (only for courses/modules ending with an examination) | | | | | | | | | | | | | | | |
| Very Good  (5.0) | | |  | | | | | | | | | | | | | | | |
| Good Plus  (4.5) | | |  | | | | | | | | | | | | | | | |
| Good  (4.0) | | |  | | | | | | | | | | | | | | | |
| Satisfactory Plus  (3.5) | | |  | | | | | | | | | | | | | | | |
| Satisfactory  (3.0) | | |  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Name and address of module/course teaching unit, contact: telephone and e-mail address**  Library of Wroclaw Medical University  Marcinkowskiego 2-6, 50-368 Wrocław, 71/784 19 00 [RNB@umed.wroc.pl](mailto:RNB@umed.wroc.pl),    **Coordinator / Person responsible for module/course, contact: telephone and e-mail address**  Dominika Sidorska [dominika.sidorska @umed.wroc.pl](mailto:renata.slawinska@umed.wroc.pl), tel. 71/784 19 01  **List of persons conducting specific classes: full name, degree/scientific or professional title, discipline, performed profession, form of classes**.  mgr Dominika Sidorska, dyrektor Biblioteki UMW, e-learning   |  |  | | --- | --- | | **Date of Syllabus development** | **Syllabus developed by** | | **09.06.2020r.**  **Signature of Faculty Dean Signature of Head of teaching unit** | | | | | | | | | | | | | | | | | | | |