

RECRUITMENT SCHEDULE FOR THE ACADEMIC YEAR 2022/2023

ENGLISH DIVISION

DENTISTRY, FULL-TIME STUDIES, LONG-CYCLE MASTER'S DEGREE PROGRAMME

REGISTRATION OF CANDIDATES IN THE ONLINE RECRUITMENT SYSTEM (IRK)

21 February 2022, 9 AM –
8 July 2022, 11:59 PM

Registration of candidates in the Online Recruitment System (Internetowa Rekrutacja Kandydatów, IRK) of candidates applying for admission to paid full-time studies in English.

PAYMENT OF THE RECRUITMENT FEE

21 Feb 2022 - 8 Jul 2022

Date of payment and credit of the recruitment fee to the individual bank account of the University generated by the IRK system.

Note: Lack of the recruitment fee in the full amount will prevent the candidate from entering the next stages of the recruitment process.

The amount of the recruitment fee is PLN 85. Please note that **the payment date is the date of crediting the recruitment fee to the University's bank account.**

When making the payment order, **please state the payer as the party covering the bank costs. Bank operations may take longer than one day and do not depend on the University. The University is not responsible for the transaction and problems on the side of the bank and person making the transfer.**

FIRST MEETING OF THE RECRUITMENT BOARD

20 June 2022

The first meeting of the Recruitment Board:

Announcement on the University's website of the first shortlist of the candidates admitted conditionally, change of status in the candidate's profile in the IRK system together with an e-mail to the candidates about the change of status.

SENDING OF INFORMATION TO THE CANDIDATES INCLUDED IN THE FIRST SHORTLIST

20 June 2022 – 27 June 2022

Sending of the following information to the candidates included in the first shortlist of conditionally admitted candidates (via the IRK system), to the candidate's e-mail address:

1. information on being admitted to the next stage of the recruitment process;
2. conditional decision on admission to studies (in case of foreigners) or information concerning the conditional entry of students in the shortlist (in case of Polish citizens).

DUTIES OF CANDIDATES INCLUDED IN THE FIRST SHORTLIST OF CONDITIONALLY ADMITTED CANDIDATES

28 June 2022 – 11 July 2022

The candidates included in the first shortlist of conditionally admitted candidates are obliged to:

1. read the information included in the email and
2. generate and print the contract for payment for studies from their profile in the IRK system, sign it and attach its scan to their profile in the IRK system by **11 July of the current year**, and
3. pay the tuition fee on time and to the account specified in this contract, **but no later than by 11 July of the current year** (date of crediting the bank account of the University).

Note: If the above requirements set out in point 2 and 3 are not met, it is considered that the candidate resigned from the studies, which may result in the removal of the candidate from the shortlist of conditionally admitted candidates and in the change of the status to "not admitted".

Please note that the **payment date is the date of crediting the tuition fee** to the bank account of the University. When making the payment order, please state the payer as the party paying the bank costs. Information concerning the amount of tuition fees is also available on the website of the University: <https://ed.umw.edu.pl/dentistry-payments>

Bank operations may take longer than one day and do not depend on the University. The University is not responsible for the transaction and problems on the side of the bank and person making the transfer.

ENDING OF THE ONLINE REGISTRATION IN THE IRK SYSTEM

08 July 2022, 11:59 PM

ENDING OF THE ONLINE REGISTRATION IN THE IRK SYSTEM

Note:

After this date, it is not possible for the candidates to upload further documents required at the registration stage to their IRK profile.

SECOND MEETING OF THE RECRUITMENT BOARD:

15 July 2022

The second meeting of the Recruitment Board:

Announcement on the University's website of the second shortlist of the candidates admitted conditionally, change of status in the candidate's profile in the IRK system together with an e-mail to the candidates about the change of status.

**SENDING OF INFORMATION
TO THE CANDIDATES
INCLUDED IN THE SECOND
SHORTLIST**

15 July 2022 – 21 July 2022

**DUTIES OF CANDIDATES
INCLUDED IN THE SECOND
SHORTLIST OF CONDITIONALLY
ADMITTED CANDIDATES**

22 July 2021 – 04 August 2022

Sending of the following information to the candidates included in the second shortlist of conditionally admitted candidates (via the IRK system) to the candidate's e-mail address:

1. information on being admitted to the next stage of the recruitment process;
2. conditional decision on admission to studies (in case of foreigners) or information concerning the conditional entry of students in the shortlist (in case of Polish citizens).

The candidates included in the second shortlist of conditionally admitted candidates are obliged to:

1. read the information included in the email and
2. pay the tuition fee on time and to the account specified in this contract, but no later than by 04 August of the current year (date of crediting the bank account of the University).

Note: If the above requirements set out in point 2 and 3 are not met, it is considered that the candidate resigned from the studies, which may result in the removal of the candidate from the shortlist of conditionally admitted candidates and in the change of the status to "not admitted".

Please note that the **payment date is the date of crediting the tuition fee** to the bank account of the University. When making the payment order, please state the payer as the party paying the bank costs. Information concerning the amount of tuition fees is also available on the website of the University: <https://ed.umw.edu.pl/dentistry-payments>.

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**DEADLINE FOR
PROVIDING DOCUMENTS**
by 31 August 2022

The final deadline for the conditionally accepted candidates to provide the originals of the documents to the headquarters of the recruitment board. **The Recruitment Board verifies the compliance with the requirements of the conditional decision.**

The list of required documents is available in the Appendix No. 5 to the Resolution No. 2301 of the Senate of the Wrocław Medical University of 28 April 2021, i.e. specifying the recruitment requirements and procedure for the faculties of medicine and dentistry: (https://ed.umw.edu.pl/sites/default/files/ed/files/Warunki_rekrutacji_ED_22_23_PL_en_.pdf)

Note:

- 1. Failure to comply with at least one requirement, in the scope and within the deadline specified in the conditional decision, by a conditionally admitted candidate provides the basis for declaring the invalidity of the conditional decision concerning the admission to the first year of studies.**
- 2. Failure to provide the originals of the documents within the deadline shall be considered as resignation from participation in the recruitment process or taking up studies and shall result in removal from the list of the candidates admitted conditionally.**

Second round of admissions will be announced only if not all available places are filled and there are no more candidates on the waiting list.

**FINAL LIST OF
CANDIDATES ADMITTED
TO THE FIRST YEAR OF
STUDIES**
30 September 2022

Final list of candidates admitted to the first year of studies

Publication of the list on the website of the University, sending an e-mail to the candidates concerning the status change.

**COMPLETION OF THE
RECRUITMENT PROCESS**
30 September 2022

Completion of the recruitment process.

SUPPLEMENTARY RECRUITMENT

The candidates (Polish citizens) who participated in the recruitment process for studies and whose final examination score for a given subject or subjects was increased to the **number of points eligible for admission** to a given field of study as a result of an appeal may take part in **supplementary recruitment**.

In order to do so, **after receiving** a document changing the number of points to **eligible for admission** the candidate is obliged to:

- submit a written application in person to the responsible Recruitment Board for the purpose of supplementary recruitment,
- present a document certifying the corrected (**eligible for admission**) result obtained on the Matura examination, issued by the District Examination Board (Okręgowa Komisja Edukacyjna, OKE)
- meet the other requirements included in the relevant Appendix to the recruitment conditions and in the recruitment schedule for the academic year 2022/2023.

After all the requirements have been met, the candidate may be admitted to the first year of studies in the relevant field within the applicable limits.

Applications submitted after 30 September 2022 will not be taken into consideration.

Note: In justified cases, dates provided in the schedule may change.